

**DATE:** February 3, 2020  
**TO:** Matt Jordan, General Manager  
**FROM:** Charles H. Carden, Chief Operations Officer *CHC*  
**SUBJECT:** Capital Improvements Program- Task Order Authorization- *Approve*

**SUMMARY**

The Board accepted the FYs 2020-2029 Capital Improvements Program (CIP) in June 2019. Subsequent Board approval of individual project activity is required during the project's live cycle. The following table lists upcoming task authorizations staff is recommending be assigned to the vendors identified.

**RECOMMENDATION**

Approve task authorizations for January – February 2020.

**COST/FUNDING SOURCE**

\$23,000- FY 2020 Uniform Rate Funds

**DISCUSSION**

As identified to the Board by May 4, 2017 memorandum, Board acceptance of the annual Capital Improvements Program document is an acceptance of capital projects roadmap. Subsequent Board approvals of individual capital project activity is sought for planning, design and/or construction contracts and/or task authorizations under existing contracts for project fees and assigned funding source.

Staff recommends the Board approve the tasks and assigned funding sources in the attached table for the period January – February 2020.

**BACKGROUND**

Tampa Bay Water's CIP Plan is a comprehensive ten-year plan of approved and proposed capital projects. The CIP is updated annually and is subject to changes as the needs for specific projects become better defined and final approval of individual projects is provided by the Board of Directors.

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## CIP Projects Tasks Authorizations

Project Number	Project Name	Task Description	Vendor Name	Contract Number	Task Cost	Funding Source
07601	SCADA Historian	Proof of Concept	Survallent Technology Inc. or OSISoft	NA	\$23,000	Capital Improvement Fund